



## INVITATION TO BID

### Training Facility for US Peace Corps

US Peace Corps is a U.S. Government organization that supports over 7,800 Volunteers in more than 70 countries worldwide. In the Philippines, Volunteers provide services in the fields of Education, Youth Development and the Environment.

As such, the US Peace Corps is posting this bid request for a venue that could accommodate the following events.

Training Event	Target Date	Estimated no. of pax
TUDLO Advanced Placement-English Language Camps	Oct. 22- 29, 2011	60 maximum

#### Facility Basic Requirements:

- Venue should be located within Davao city.
- A Lodging facility to house the total number of participants at the dates indicated in the table above.
- A secretariat room that can serve as an office and small meeting space for twenty (20) staff and facilitators.
- One (1) large function room that can serve as plenary hall and accommodate about 60 people at one time.
- Four (4) breakout rooms (class room set up) that can accommodate about 15 people at one time.
- Can provide three full meals plus two (2) snacks (morning and afternoon)
- Preferably, all rooms should be air-conditioned or at least well-ventilated and with adequate bathroom facilities.
- Availability of various amenities for recreation and outdoor activities.
- Availability of internet connection, photocopying and fax services.
- Accessibility by public transportation.
- 24 hour availability of service vehicle for emergencies.
- Proximity to a hospital, a pharmacy and a mall is an advantage.

Interested parties are required to complete the official RFQ (Request for Quotation) form in submission of bids. This may be obtained by sending a request to Ms. Shiela San Jose thru email: [ssanjose@ph.peacecorps.gov](mailto:ssanjose@ph.peacecorps.gov)

Written quotes must be received by US Peace Corps on or before July 22, 2011.